

**OFFICIAL MINUTES AND ACTIONS TAKEN  
ARCH HURLEY CONSERVANCY DISTRICT'S  
BOARD OF DIRECTORS**

**Tuesday, January 9, 2018**

**Directors Present:** President Robert Lopez, Vice President Larry Perkins,  
Secretary/Treasurer UV Henson, Director John Griffiths and  
Director Debra Mitchell

**Directors/Staff  
Absent:**

**Staff Present:** District Manager Franklin McCasland and Office Manager Donna  
Lafferty

**Guests Present:** Phillip Box

**MEETING CALLED TO ORDER**

Finding a quorum present and finding this regularly scheduled meeting of the Arch  
Hurley Conservancy District's Board of Directors duly advertised, as required by statute,  
President Lopez called this meeting to order at 9:00 a.m. in the District Office.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was lead by President Robert Lopez and the Invocation was  
given by Vice President Larry Perkins.

**APPROVAL OF MINUTES – REGULAR SCHEDULED MEETING  
DECEMBER 12, 2017**

Director Perkins made the motion to approve the draft minutes of the Arch Hurley  
Conservancy District's December 12, 2017, regular meeting. The motion was seconded  
by Director Henson. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

## **MANAGER'S REPORT**

Today the Conchas Lake elevation is at 4,196.5 feet. Last year at this time the elevation of Conchas Lake was 4,174.4 feet. Conchas Lake received 3,994 acre feet of inflow for the month of December and evaporation and other losses were 1,492 acre feet.

The forms have been built for two locations where the landowners are asking for Arch Hurley to construct the inlet structure and install the underground PVC pipe to supply irrigation water to them.

The bentonite that we ordered has come in from Wyoming. This will be applied in the Hudson Canal right below Check #4. This will be completed before the water is turned back on. The bentonite that was applied last fall on the Conchas Canal did show a considerable reduction in the amount of water loss in that section of the earthed canal.

We still have a crew of up to four working on the Conchas Canal from Conchas to the County Line Check. The fall rains caused a large amount of washes and damage to the main canal. It will take 3-4 weeks to complete these repairs. The rest of the men are working on the maintenance list of repairs in the delivery system.

The digital security system has been installed in and around the shop. There are 10 cameras that can be viewed remotely. It will store digital recordings for 10-14 days.

The men will finish the cement work on the Benson lateral check. They will pour an apron and footing and finish with the dirt work with some bentonite this week.

The New Mexico legislative session will start on January 16<sup>th</sup>. I will be attending this session the first week and watching for bills that may be introduced that would adversely affect Arch Hurley or our landowners within the district.

## **REVIEW CONCHAS LAKE ELEVATION**

The current elevation of Conchas Lake is 4196.5. At that elevation, it is 4.5 feet from the spillway.

**APPROVE RESOLUTION 2017-001  
FINAL QUARTER FINANCIAL REPORT  
FOR 2017**

Director Perkins made the motion to approve Arch Hurley’s 4<sup>th</sup> quarter DFA financial report. The motion was seconded by Director Mitchell. Motion carried 5-0. This Resolution will be sent to DFA.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

**APPROVE RESOLUTION 2017-002  
BUDGET ADOPTION FOR 2018**

Director Griffiths made the motion to approve the final budget for 2018. The motion was seconded by Director Perkins. Motion carried 5-0.

Directors Voted:

Perkins – “YES”

Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”

Henson – “YES”

**RENEWAL OF AHCD COMMERCIAL INSURANCE WITH GLATFELTER**

The paperwork included a comparison between 2017 and 2018 policy amounts. It also included coverages, property covered and property coverage extensions limits. The equipment was itemized and Director Perkins asked Manager McCasland to check to make sure the trencher was covered since it wasn’t listed with the scheduled equipment.

**CAPITAL OUTLAY REQUEST FOR THE UPCOMING LEGISLATIVE SESSION**

The Capital Outlay Request Form was addressed to Arch Hurley’s legislative sponsors which are Senator Pat Woods and Representative Dennis Roch. The total amount requested is \$50K which will be used to purchase equipment to improve canal delivery efficiency and to purchase two or more pickups for the water department personnel. Manager McCasland plans to attend the 2018 legislative session next week.

**AHCD ANNUAL O & M OF THE DELIVERY SYSTEM**

Manager McCasland prepared a list of on-going maintenance and preventive measures that are necessary to keep the Arch Hurley delivery system in good working order. The

plan is to have the BOR look at this list, so they can see what AHCD does on an annual basis.

**BOR ALBUQUERQUE AREA OFFICE TO VISIT WITH THE AHCD BOARD OF DIRECTORS TO DISCUSS PROJECT O&M AND THE UP-COMING DELIVERY SYSTEM INSPECTIONS**

Representatives of the BOR were unable to attend this meeting.

**VISITOR COMMENTS**

There were no comments from the visitors.

**DIRECTOR COMMENTS**

Vice President Perkins asked Manager McCasland if he had a time frame in which work would begin on preparing the canals in the district for the 2018 water season. Manager McCasland stated that he wanted to get sediment out of main canal, fill in eroded areas with riprap and remove sediment below Tucumcari Mountain. Manager McCasland stated that he thought the crews would start burning in February. There is some major repair work required on the long-reach excavator, so it will be out of commission during the repairs.

**CONSIDERATION OF BILLS**

Director Henson made a motion to pay the submitted bills. The motion was seconded by Director Griffiths. Motion carried 5-0.

Directors Voted:

Perkins – “YES”  
Mitchell – “YES”

Griffiths – “YES”

Lopez – “YES”  
Henson – “YES”

**ADJOURNMENT OF REGULAR MEETING**

With no further business to discuss, the meeting was adjourned at 10:00 a.m. with a unanimous vote.

ARCH HURLEY CONSERVANCY DISTRICT

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President Robert Lopez

**ATTEST:**

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Secretary/Treasurer UV Henson

